

E-Statements

To utilize less paper, make things more convenient and secure for you, we have implemented a new service of 12 months archived statements.

By enrolling in this Electronic Statements Service, you will be notified about the arrival of your statement as soon as it is available from the Data Processor.



You shall be able to view newsletters attached to statements; keep statements in the secure archive online in your account; and access them at any time free of charge.

To begin receiving your E-Statements electronically, follow the steps below to enroll into the E-Statements service.

1. From the Online Banking site, locate Services on the left navigation menu.
2. Click Options. The Service Options screen displays.

Service Options	
Draft Account Number	Set up a draft account number.
Service Enrollment	Modify/configure user services.

3. Click Service Enrollment. The Services screen displays.

Available Services		
	Service	Current Service Plan
	1099-INT Notifications	Not Enrolled
	Draft View	Standard Plan
	E-Notifications	Not Enrolled
	E-Statements	Not Enrolled
	Shared Accounts	Standard Plan

4. Click **E-Statements**. The Services screen displays. This screen has a description of the service, member's current participation (enrolled or not enrolled), the available plan(s) and the current enrollment status.

You did it! It's just that easy!